

Meeting of the Board of Trustees
American Registry for Internet Numbers
December 7, 1997

The December meeting of the Board of Trustees was called to order by Chairman John Curran at 11:30 AM EST on the 7th day of December 1997 in the Board Room at 505 Huntmar Park Drive. In attendance were John Curran, Randy Bush, Scott Bradner, Kim Hubbard, Dennis Malloy, Jon Postel, and Phyllis Bartoe.

The first order of business was the consideration of the resignation of Board of Trustees member, Raymundo Vega Aguilar. By unanimous voice vote, the resignation was accepted as submitted.

A draft of the contractual arrangement to be undertaken with NSI to cover the period of transition was provided to each Board member for review. Following a discussion of various aspects of the contract draft, it was decided that the contract between NSI and ARIN is of material importance and will need to be approved by the Board through a formal resolution once the final contents have been agreed upon. The draft, as presented, will be reviewed over the next few weeks.

The issue of database transition and software was discussed in detail, with members directing their concern to the impact that the lack of source code would have on ARIN's ability to function. It is NSI's current plan to migrate to Oracle within a six-month period and to release the source code for the current database to ARIN at that time. In response to a question regarding the timing for ARIN to be separate from NSI, Kim Hubbard responded that ARIN should, under current plans, be able to maintain a separate database by mid January of 1998.

In completing the discussion of the support to be provided by NSI during the transition, the Board concluded by directing Kim Hubbard to proceed with a Software License and Support Services agreement with NSI while simultaneously providing appropriate credit to all vendors involved. Scott Bradner made a motion to ask Kim Hubbard to proceed with the Software Licensing and Support Services agreement as modified per discussion. John Curran seconded the motion. The motion carried with two in favor, one abstaining and none opposed.

Kim Hubbard reported that the Internal Revenue Service has approved ARIN's application for non-profit status as a 501C(06) corporation. As this process was completed within fifty-nine days, special thanks were issued to ARIN's counsel, Dennis Molloy, for his efforts in keeping the application process on track so effectively.

The Board members proceeded to review a draft of a document covering IP Allocation Guidelines. After a detailed discussion on the guidelines, it was generally decided that these guidelines, based on RFC 2050, would be used until such time as the Advisory Council began the process of studying and recommending replacement procedures and guidelines. Randy Bush put forth a motion stating that the Guidelines, as corrected, be approved as guidelines for ARIN's initial operation. The motion carried.

The next document discussed was the Registration and Subscription Services Agreement as submitted for consideration by Dennis Molloy, Counsel for ARIN. Following discussion surrounding the question of the need for formality in the language of such an agreement, Randy Bush put forth a motion that the Board accept the document as presented. Scott Bradner seconded the motion and in a unanimous voice vote, the motion carried. This agreement is to be mailed in hard copy to organizations opening customer accounts with ARIN.

The next business undertaken was the need to fill the Board vacancy created by the resignation of Raymundo Vega Aguilar. A review of the Bylaws revealed that provision is made for the Advisory Council to select a replacement Board member to fill the un-expired portion of the vacating member's term. Randy Bush made a motion to direct the Advisory Council to provide, by January 15, 1998, a slate of possible candidates to fill the remainder of Mr. Aguilar's term of office. Scott Bradner seconded the motion. The motion was unanimously approved by voice vote.

As ARIN is scheduled to become operational within the next few weeks, a time line was created to identify important events occurring in December and January.

December 8, 1997	Announcement
December 15, 1997	ARIN will operate from new facility as part of the InterNIC
December 22, 1997	ARIN will open for business as ARIN
January 15, 1998	Separation of the ARIN database from the InterNIC database
January 15, 1998	Advisory Council will submit nominees for Board vacancy

Pursuant to the above time line, directions for pre-registration will appear on the web site on the day the announcement is made. At that time, the new Guidelines for Address Allocations will also appear on the web site. In directing the above processes, the members of the Board made it clear that if operational requirements should delay the announcement by a day or two, that modification would be fully acceptable.

Following this discussion, Jon Postel, an ex-officio member of the Board of Trustees, presented a report on a proposal to create a new organizational structure and funding model for the IANA. The proposal was discussed and ideas exchanged but no Board action was initiated or deemed appropriate.

All new and old business having been discussed, Scott Bradner made a motion to adjourn the meeting. John Curran seconded the motion. There being no opposing votes, the motion carried and the meeting was adjourned at 3:30 PM EST.

Corrections from Scott Bradner
Minutes Amended
January 6, 1998
Mary K. Lee