

MINUTES OF THE OCTOBER 10, 1997 MEETING  
OF THE BOARD OF TRUSTEES OF THE  
AMERICAN REGISTRY FOR INTERNET NUMBERS

The meeting of the Board of Trustees for the American Registry for Internet Numbers was called to order by John Curran, Chairman, at 10:25 Eastern Daylight Time in the Board Room at 505 Huntmar Park Drive, in Herndon, Virginia on the 10<sup>th</sup> day of October, 1997. In attendance for all or part of the meeting either in person or telephonically, were: John Curran, Kim Hubbard, Randy Bush, Don Telage, Dennis Malloy, Scott Bradner and Phyllis Bartoe.

The Minutes of the September 12<sup>th</sup> meeting were made available to all members but were not read. Members will review the Minutes and will make recommendations regarding corrections or additions at a later date.

Kim Hubbard reported in detail regarding the status of staffing, equipment, membership, and software. Staffing has proceeded apace with decisions on new hires in the offing for several key positions. Nine persons now make up the ARIN staff while four slots have not yet been filled.

Donations have been received from Cisco Systems and Microsoft. The status of donations from IBM and DEC has not been resolved, although IBM has indicated that they will be contributing some equipment. John Curran agreed to contact a representative of Compac to seek additional donations of computer equipment.

Randy offered to provide ISDN level access on a temporary basis for ARIN technical staff during the start up period so that they can work from home as necessary to maintain the systems and trouble shoot problems as they develop.

In discussing the status of technical issues, Kim reported that Don Telage has provided excellent support to efforts to elevate the priority level of ARIN technical needs being addressed by NSI engineers. Gabe Battista has also encouraged NSI engineers to "own" the ARIN project and provide responsive solutions in a timely fashion.

In summarizing Kim's presentation, John Curran indicated that the technical phase of ARIN's development is on track and that we should be able to operate as ARIN by November 1, 1997, while still based at 505 Huntmar Park Drive. ARIN will begin operations utilizing the existing database and will transition later. Relating to this issue was the question of source code versus object code. NSI has committed only to share object code once ARIN is operating separately from NSI. This decision was made on the basis of NSI's security needs and the need to have NSI employees control NSI's database. Don promised to treat ARIN as a bona fide customer, with a promise of customer care and support.

Bob Korzeniewski, CFO of NSI, presented a report on NSI's financial support for ARIN now and in the near future. His summary of that support was discussed on a point

by point basis. While there was a general desire to have some points expanded and therefore clarified, the primary discussion centered on NSI's commitment to assist ARIN with possible negative cash flow during the early months. Regarding Item 4, the Board requested consideration of a replacement Item 4 that would commit NSI to pay 100% of any negative cash flow incurred in month one up to \$50,000.00 and 50% of any negative cash flow incurred in the four months following up to a maximum of \$200,000.00. Bob will report back to the Board on this issue after reviewing the request with others at NSI in a decision-making capacity.

Following a short break for lunch, the Members reconvened for an introduction to ARIN's Controller, Peter Agnew. Peter provided some background information on himself before opening the floor to a general discussion of the Budget. Peter indicated a desire to provide the Board with any and all reports they should find necessary and asked for guidance regarding investment guidelines (if any), his role with respect to the Treasurer, and the types of financial reporting mechanisms preferred. Randy Bush indicated that the standard reports would suffice but asked that the Controller be very prompt in reporting any trends or events of concern in the financial arena so that any response would prove helpful and timely in avoiding difficulties. John suggested that Kim, Randy, and Peter work together to provide a reporting structure and schedule and that during the first few months, that reporting structure should include staging cash flow analyses.

Kim asked that the Board indicate a date for ARIN to become operational and provide specific direction for the timing of that information vis a vis the registration function as currently proceeding. The Board members, in general discussion, recommended a two week hiatus in effecting new IP registrations following a specific announcement of ARIN's effective date to the Internet community. Randy recommended that within the next day or two, information regarding pre-payment and other related issues should be sent out on the member discussion groups to better prepare for the transition. Assuming all steps are taken as planned, ARIN should begin operations November 1, 1997 as the registry for North and South America, the Carribean, and sub Saharan Africa. Within the next few days, Kim will circulate to the Board, a draft of the announcement to be made regarding ARIN's operational start.

The next order of business was a review and discussion of Advisory Council nominees. The discussion began with a concern regarding representational issues and the desirability of having non-members serve in leadership roles. No decisions were made on available candidates, as the time period for nominations will not come to an end until October 15, 1997.

The next order of business was an initial review of a draft document outlining terms and conditions for IP Registration and Allocation services. Several changes were recommended and will be incorporated into the next draft developed by legal counsel.

As a quorum was no longer present, the meeting was adjourned following the departure of Don Telage and Scott Bradner from the proceedings.