

MINUTES OF THE SEPTEMBER 12, 1997 MEETING OF
THE BOARD OF TRUSTEES
AMERICAN REGISTRY FOR INTERNET NUMBERS

The meeting of the Board of Trustees of the American Registry for Internet Numbers, Ltd., a Virginia nonstock corporation, was held at 8:45 AM Eastern Daylight Time at 505 Huntmar Park Drive, Herndon, Virginia. The following persons were present in person for all or part of the meeting: John Curran, Scott Bradner, Donald Telage, Kim Hubbard, Raymundo Vega Aguilar, Dennis Malloy, Esq., and Phyllis Bartoe. Randy Bush was unable to attend the meeting.

The meeting was called to order by John Curran. The order of business was changed to accommodate the schedule of Donald Telage and the discussion of NSI's financial role was moved forward to become the first topic for consideration. Don reported that details of the actual financial role NSI is prepared to play are still being worked out and would necessarily await the return of Bob Korzeniewski, CFO, from his current travel assignment. Don reported that NSI has, in hand, an overview from Don Mitchell and that he has been working closely with Kim Hubbard to adapt NSI's financial role as needs emerge through planning for the transition. He also reported that ARIN has a commitment from Nations Bank for a line of credit in the amount of \$100,000.00 and guaranteed by NSI. In addition to these measures, Don reported that while details have not been fully determined, NSI would pay for some subset of capital and would likely buy and lease back to ARIN certain types of equipment. In his report, Don promised to provide more detail when Bob returns to NSI next week. In response to the expressed concern of other Board members, Don indicated his awareness and sensitivity to the desirability of carrying debt service in the early years of the organization and the burden that such debt would place on ARIN.

Kim was asked to report on the current status of the membership roster and she reported that fifty-seven members had joined to date.

The next order of business was to finalize and approve the Bylaws for the organization. Two corrections were authorized, specifically to change Section 13 of Article VI to read: Compensation. No Trustee, except the President of ARIN, shall receive compensation for services rendered. However, Trustees, shall, at their request, be reimbursed for actual and necessary travel and subsistence expenses incurred by them in the performance of their duties.

Don Telage made a motion to replace the current version of Section 13, Article VI with the wording noted above. Scott Bradner seconded the motion. The motion was passed by unanimous voice vote.

The next section considered was Article VIII on the Advisory Council. A motion was put forth by Scott Bradner to add a section between item 2 and 3 addressing the question of compensation for Advisory Council members to read as follows:

Compensation. No Advisory Council member shall receive any compensation for services rendered nor shall they be reimbursed for expenses incurred in the performance of their duties.

Don Telage seconded the motion. The motion was carried unanimously by voice vote. The Bylaws were approved as amended in the preceding paragraphs by unanimous vote.

Discussion then proceeded to a review of operational and transitional issues. Kim provided a detailed status report on facilities, staffing, the use of consultants for short term needs, donations of equipment from corporate donors, the negotiation of discounts for equipment, and engineering issues surrounding the separation from the InterNIC. Don Telage recommended that he and Kim meet periodically with Dave Holtzman to make sure that ARIN's needs receive appropriate attention. Kim also discussed software needs and Internet service connectivity, indicating that she will seek bids from MCI, Sprint, Digex, and UUNET.

Documentation will be a major priority once a copywriter comes on board next week. Scott asked that when information is shared, that it be made available in a format that is easily accessible by all recipients. Kim also announced that Dennis Malloy is working on some aspects of documentation, especially the registration and transfer documentation that ARIN will use. There followed a discussion on the difficulties surrounding the issue of transfers requested due to mergers and acquisitions and the need for a policy or procedure that is consistent and effective in handling such requests, since they are appearing with increasing regularity. No new policy was determined with the Board expressing general agreement with the approach currently in use by the InterNIC in evaluating such requests.

Kim reported that ARIN would adapt the non-disclosure agreement format currently in use by NSI. Use of this form would result in savings to ARIN.

John asked that the Board be furnished with a copy of the DNO policy that has been placed. The actual policy has not been delivered but a copy of any firm documentation relating to this insurance will be provided in a timely fashion.

In response to a query from Kim, all members of the Board agreed that copies of the ARIN logo could be furnished to members wishing to display evidence of their membership on their individual web pages.

There followed a discussion of maintenance fees for end users. Kim put forth a motion that ARIN establish a maintenance fee of \$30.00 per WHOIS entry for new allocations to end users. Raymundo Vega Aguilar seconded the motion. The motion carried with no opposing or abstaining votes.

During and following a working lunch, the Board discussed the timing for appointing the Advisory Council. It was decided that a message would go out to the Internet community stating that in consideration of the fact that ARIN is just now reaching a point

where visibility has been established in the community, the time period for submission of names for seats on the Advisory Council would be extended with nominations open through October 15, 1997. This was put forth as a motion by John Curran, seconded by Scott Bradner and passed by voice vote with none opposed.

Following a discussion about the probable timing of ARIN becoming operational and becoming fully responsible for the process of IP Registration, the members of the Board selected several possible dates for the next meeting, specifying October 6th, October 10th, or October 15th. The actual date will be established following consultation with Randy Bush and exchange of messages among members.

Scott Bradner made a motion to adjourn the meeting and Raymundo Vega Aguilar seconded the motion. There being no objections, the meeting was adjourned at 1:15 PM.