

# **Charter for the 2019 Fellowship Selection Committee**

## **1.0. Purpose**

ARIN provides financial support, via an ARIN Fellowship, to individuals selected to attend each ARIN Public Policy and Members Meeting.

The 2019 Fellowship Selection Committee (Committee) is responsible for evaluating the fellowship applications twice a year and for selecting applicants to receive financial support in the form of an ARIN Fellowship to attend each ARIN Public Policy and Members Meeting.

## **2.0. Composition of the Committee**

The Committee shall be composed of four (4) members and shall be appointed by the ARIN Board of Trustees at the beginning of each calendar year:

- One (1) elected member of the Board of Trustees
- One (1) member from the ARIN Advisory Council (AC)
- Two members (2) in good standing from the ARIN General Membership who have attended an ARIN Meeting in the past 3 years.

The General Member Representatives shall be appointed by the Board from a volunteer pool of ARIN General Members. The volunteer pool shall be compiled by ARIN Staff following a general call for volunteers to the appropriate ARIN mailing list(s) and confirmation of the member's eligibility.

Committee members may be appointed to successive terms as long as they continue to meet the selection criteria. Vacancies on the Committee during the term shall be filled in the same manner as the regular selection process.

## **3.0. Scope of Responsibilities**

A. The Committee is charged with evaluating the applications and selecting the applicants that are best suited for the fellowship. The Committee takes into consideration a desire to provide opportunities to individuals from a broad diversity of organization types and geographic locations. The Committee may award up to fifteen (15) ARIN Fellowships per ARIN Public Policy and Members Meeting, but may elect to award fewer. The Committee may also designate two additional applicants to serve as primary and secondary alternate awardees in the event a selected fellow must decline their fellowship.

- B. The Committee has the right to select individuals to receive the financial grants, following the criteria mentioned below and at its sole discretion. The decisions of the Committee will be final, and the awards will be announced on ARIN's website. All Committee communications and deliberations regarding potential fellows shall be kept confidential.
- C. Prior to December, the Committee shall submit an annual activities report to the ARIN Board of Trustees detailing:
- A summary of the activities of the committee including statistics on applications to the fellowship program and fellowships awarded
  - Any recommendations on improving the fellowship program
  - Any suggested changes to the fellowship charter

The Committee's work shall be considered complete and the Committee discharged upon acceptance of the activities report by the ARIN Board of Trustees.

#### **4.0 Selection Criteria**

Emphasis is first placed on providing support for three to five fellows from each sector of the ARIN Region: Canada, the Caribbean and North Atlantic Islands, and the United States and Outlying Areas. Qualified applicants from outside the ARIN region may be considered for any remaining fellowships and these applicants should take extra care to explain the relevancy of their participation in an ARIN Public Policy and Members Meeting.

Past ARIN Fellows may apply to be considered to again to receive one subsequent ARIN Fellowship, and such applications will be considered based on the above criteria, as well as their previous performance(s) as an ARIN Fellow.

Applicants should meet the following criteria in order to be considered for an ARIN Fellowship:

1. Have an understanding of the importance of ARIN's mission and some familiarity with ARIN services through their professional experience.
2. Require financial assistance in order to attend the ARIN Public Policy and Members Meeting.
3. Present a compelling case for attending an ARIN Public Policy and Members Meeting, including:
  - a. What they intend to accomplish or get out of attending an ARIN Public Policy and Members Meeting,
  - b. How attending the meeting will help them in their work or study, and
  - c. How they intend to apply/share their ARIN experience when they return home
4. Meet all of the requirements outlined on the [Fellowship Program page](#) of the ARIN website.